

**PALM SPRINGS POOL LEAGUE
BYLAWS**

(PASSED 03-08-2017)

**Article 1
Organization Name, Purpose, Headquarters**

The name of the organization shall be the Palm Springs Pool League (herein referred to as the league or the PSPL). The purpose of the league is to operate as a non-profit amateur sports league as defined by U.S. Code Sec. 501(c)(3) to promote pool competition. Its principal office shall be that of the league's secretary.

**Article 2
Governing Body**

The league shall be governed by a board of officers consisting of a president, a vice president, a secretary, a treasurer, and a statistician.

**Article 3
Election of Officers**

Officers shall be elected at a meeting of the general membership before the start of the Fall-Winter 8-ball season, date TBD by the current board, and shall serve for a two-year term. Elections will be decided by a majority of votes cast by members who are present in person or by written proxy. Nominations shall be submitted in writing to the secretary at least one week before the scheduled meeting. Nominations may also be accepted from the floor during the general membership meeting before voting for a particular office. A nomination does not need to be seconded.

Each office will be voted on individually. The order of voting shall be president, vice president, secretary, treasurer, and statistician.

If a candidate is running unopposed, a simple hand vote may be taken. For contested positions, a secret ballot will be conducted.

**Article 4
Filling Vacancies of Offices**

Mid-term vacancies of board positions other than of the president will be appointed by the president and will be effective upon confirmation by a majority of the team captains. Should the president resign or be unable to complete their term, the vice president will assume the duties of the president either for the remainder of his term or until a special election is held if more than three months remain on the president's term. If the new president chooses to appoint a new vice president, that appointment must be approved by a majority of team captains. Otherwise, the remaining officers will fulfill the board duties until the next election.

Article 5
Compensation of Officers

Officers shall not be compensated for their service but any member may be reimbursed for expenses incurred in furtherance of the league.

Article 6
Duties of the Officers

Section 1 – The president is the chief executive officer of the league, responsible for carrying out the directives and policies of the general membership and these bylaws.

(a) The president shall preside over all general membership meetings, meetings of the board of officers, and meetings of the team captains. If unable to attend, the president shall appoint a presiding officer.

(b) The president shall appoint any committees deemed necessary to carry out the goals and directives of the league.

(c) The president shall be the point person for any local, regional, or national tournament such as West Coach Challenge. The president may also appoint a league member or board member to assist in organizing tournaments.

Section 2 – The vice president shall oversee fundraising and promotional efforts and perform those duties delegated to them by the president.

Section 3 – The secretary is the keeper of all records and statistics of the league and shall perform the following functions:

(a) maintain a membership list of and handle all general correspondence for the league

(b) ensure that all business transacted by the league is clearly and accurately recorded and made available for inspection by any member of the league

(c) record the minutes of all meetings of the general membership, the board of officers and/or the captains

Section 4 – The treasurer is the chief financial officer of the league and shall perform the following functions:

(a) keep the books and accounts of the league and ensure that an accurate and complete record of all monies received and dispersed by the league is maintained.

(b) collect and account for all dues and fees paid by members, and for all other monies received by the league.

(c) make all payments of league expenses

Section 5 – The statistician will maintain up-to-date handicaps and individual and team statistics.

Article 7 Meetings

Section 1. A quorum for a meeting of the general membership shall consist of a 25 percent of all members in good standing. A quorum for a meeting of the team captains shall consist of a majority of all team captains. A member shall be counted as present if they appear in person or by written proxy.

Section 2. There shall be at least one meeting of the general membership each year before the start of 8-ball season. The president may call a meeting of the general membership with seven days' prior notice. The president shall call a meeting of the general membership if requested to do so by a majority of the captains.

Section 3. Minutes shall be taken at all meetings of the general membership and team captains.

Section 4. Members not attending meetings of the general membership may authorize attending members to cast their votes by proxy. Such authorization must be in writing and must be signed by the person issuing the proxy.

Section 5. Meetings are conducted using Robert's Rules of Order, except where contrary provisions are provided for herein.

Article 8 Actions Requiring Approval

Section 1. The following matters must be approved by a majority of votes cast at a meeting of the general membership:

- (a) elections or recall of officers
- (b) any modifications to these bylaws
- (c) dissolution of the league
- (d) any changes to the league's rules of play
- (e) contracts between the league and third parties

Article 9
Financial

Section 1. All league funds received by the treasurer shall be deposited in a checking account under the league name.

Section 2. The Treasurer and another board member will be the signatories on the league bank account. Any monies drawn from the account via check or ATM must be approved by both signatories.

Article 10
Membership and Fees

Section 1. Membership shall be open to all persons 21 years of age or older regardless of their sex, race, nationality, religion or sexual preference.

Section 2. League membership dues, as determined at the general meeting, shall be collected within the first two weeks of each fall-winter season and spring season.

Section 3. Memberships may be terminated in any of the following ways:

- (a) request of the member
- (b) failure to pay dues or fees owed within 30 days after written notice by a league officer to do so
- (c) a decision by a majority of the team captains that it would be in the best interest of the league after notice and opportunity to be heard at a meeting of team captains

Article 11
Discipline of Members

Section 1. Members may be disciplined by the league for breaches of these bylaws, the rules of play, and for conduct deemed a threat to the good order of the league or the safety of its members.

Section 2. The board of officers may suspend or terminate such members. Any member so disciplined may stay the action by appealing the sanction of the board to a meeting of team captains who may uphold, modify, or reverse the sanction by a majority vote. There will be no stay pending the decision of the team captains. The hearing shall be held within two weeks of receipt of the notice of appeal unless continued at the request of the member. The ruling shall be presented to the member in writing within one week of the conclusion of the hearing and shall provide the reason for its decision.

Section 3. At an appeal conducted before the team captains, the member has the right to bring witnesses and question witnesses against the member.

Article 12
Records Retention

Section 1. The following records will be retained indefinitely:

- (a) bylaws
- (b) minutes of meetings
- (c) official correspondence
- (d) records related to disciplinary action.
- (e) bank records

These by-laws are hereby accepted this date of xxxxxxxxx

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